

## Town of Nantucket/HDC Appeals Process

Section 11 of Chapter 6 of the Acts of 1955 as amended ("An Act Establishing An Historic District Commission for the Town of the Nantucket and Establishing Nantucket Island as the Historic District") states that:

*"Appeals may be taken to the Board of Selectmen by any person aggrieved by the ruling of the Historic District Commission. The Board of Selectmen shall hear and act upon such appeals promptly and the decision of the Board shall be as determined by a majority vote of the members of the Board. Such appeals shall be taken within ten (10) days of the filing by the Commission of its certificate of determination with the Clerk of the Town of Nantucket, and written notice of such appeal shall be given by the appealing party to the Commission at the time such appeal is taken."*

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## HDC Appeals Checklist

If a party wishes to appeal an HDC decision to the Board of Selectmen, he/she must submit a complete packet to Town Administration within 10 calendar days after the filing of the Certificate of Determination and applicable minutes with the Town Clerk. If the 10<sup>th</sup> day falls on a Saturday, Sunday or legal holiday, the next business day is then the deadline for acceptance. No late or incomplete submissions will be accepted.

Complete packets must include the following items:

1. Cover letter with statement of what exactly is being appealed, including applicable address and corresponding map and parcel. The letter must state grounds of the appeal.
2. Check payable to *The Inquirer & Mirror* for \$30.50\* for public hearing advertising costs.
3. Date availability for the next six meeting dates of the Board of Selectmen. Hearing dates are scheduled subject to availability of parties to be present while considering the requirement for promptly hearing these.
4. Certified minutes with Certificate of Determination received from the Town Clerk once the HDC files these there.

If the packet is complete and on time, a confirmation of the Board of Selectmen meeting date will be sent to the applicant in the form of a copy of the Notice of Public Hearing. Otherwise a response noting checklist non-compliance will be mailed. Please call the Assistant Town Administrator at 508 228-7254 with any questions.